

alumnos.

Gestión del Programa Erasmus + IT-05

Sección de Biología

TÍTULO: Gestión del Programa Erasmus +

CÓDIGO: IT-05

Alcance: Grado en Biología y Grado en Biología Sanitaria

Proceso:

1. Al comienzo del curso y como requisito para poder formalizar la matrícula, el estudiante remitirá la propuesta de reconocimiento al decanato de la Facultad (Formulario I), con la firma del coordinador del Programa Erasmus + de la Facultad. La propuesta deberá ser acompañada con una información básica sobre el plan de estudios y las asignaturas a cursar. El Decano de la Facultad autorizará, si procede, la formalización de la matrícula, comunicándolo así a Secretaría de Alumnos.

2. Las modificaciones que se pudieran realizar a lo largo del curso deberán ser comunicadas al decanato (Formulario II), siempre con el visto bueno previo del coordinador del Programa Erasmus + de la Facultad.

3. Al finalizar su estancia, el estudiante presentará la certificación de sus calificaciones al Coordinador Erasmus, acompañada de la propuesta de Calificación que será firmada por el

4. Los resultados obtenidos y los datos del correspondiente curso académico serán analizados en el Informe de Seguimiento de Calidad anual que debe elaborar la Comisión de Calidad; sobre las conclusiones de dicha memoria se propondrán las consiguientes mejoras.

Coordinador del Programa y el Decano de la Facultad. Finalmente será enviada a Secretaría de

5. La difusión de los resultados entre los grupos de interés se realizará a través de la publicación de dicho Informe de Seguimiento de Calidad utilizando los medios establecidos para ello y cualquier otra vía que decida la Comisión de Calidad.

Anexos:

IT-05 Anexo I: Formulario de créditos a rellenar en el intercambio (learning agreement for studies)

IT-05 Anexo II. Propuesta de reconocimiento/convalidación internacional

IT-05 a y b Anexo III. Normas y Procedimientos para la Transferencia de Créditos por estudios realizados en el Marco del Programa Erasmus +.

Elaborado:			
Aprobado:			



LEARNING AGREEMENT FOR STUDIES

The Student

Last name (s)	First name (s)	
Date of birth	Nationality ¹	
Sex [<i>M/F</i>]	Academic year	20/20
Study cycle ²	Subject area, Code ³	
Phone	E-mail	

The Sending Institution

Name	Faculty
Erasmus code (if applicable)	Department
Address	Country, Country code ⁴
Contact person ⁵ name	Contact person e-mail / phone

The Receiving Institution

Name	Faculty	
Erasmus code (if applicable)	Department	
Address	Country, Country code	
Contact person name	Contact person e-mail / phone	

For guidelines, please look at Annex 1, for end notes please look at Annex 2.



Section to be completed BEFORE THE MOBILITY

le A: Study progr	ramme abroad	1	
Component ⁶ code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Semester [autumn / spring] [or term]	Number of ECTS credits to be awarded by the receiving institution upon successful completion
			Total:
npleted at the se to one match with the programme at t	ducational components in the standing institution and which will Table A is required. Where all credithe sending institution without any further to the mobility window (see	<u>be replaced</u> ts in Table A a irther conditio	by the study abroad Nare recognised as forming
ble B: Group of empleted at the see to one match with the programme at t	ducational components in the standing institution and which will Table A is required. Where all credition sending institution without any functions.	<u>be replaced</u> ts in Table A a irther conditio	by the study abroad Nare recognised as forming
ble B: Group of empleted at the sees to one match with the programme at the completed with a recompleted wit	ducational components in the standing institution and which will Table A is required. Where all credithe sending institution without any furtherence to the mobility window (see Component title (as indicated in the course catalogue) at the	be replaced ts in Table A auther condition guidelines). Semester [autumn /	by the study abroad Nare recognised as forming ons being applied, Table B
ble B: Group of empleted at the see to one match with the programme at tompleted with a re	ducational components in the standing institution and which will Table A is required. Where all credithe sending institution without any furtherence to the mobility window (see Component title (as indicated in the course catalogue) at the	be replaced ts in Table A auther condition guidelines). Semester [autumn / spring]	by the study abroad Nare recognised as forming ons being applied, Table B
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ble B: Group of empleted at the set to one match with the programme at the completed with a result of the completed with a result of the student does not apply:	ducational components in the standing institution and which will Table A is required. Where all credithe sending institution without any furtherence to the mobility window (see Component title (as indicated in the course catalogue) at the sending institution	be replaced ts in Table A auther condition guidelines). Semester [autumn / spring] [or term] onal compone	by the study abroad Nare recognised as forming ans being applied, Table B Number of ECTS credits Total:
ble B: Group of empleted at the set to one match with the programme at the completed with a result of the completed with a result of the student does not apply:	ducational components in the standing institution and which will Table A is required. Where all credithe sending institution without any further ference to the mobility window (see Component title (as indicated in the course catalogue) at the sending institution	be replaced ts in Table A auther condition guidelines). Semester [autumn / spring] [or term] onal compone	by the study abroad Nare recognised as forming ans being applied, Table B Number of ECTS credits Total:



II. RESPONSIBLE PERSONS

	Responsible person ⁸ in the send	ing institution:
	Name:	Function:
	Phone number:	E-mail:
	Responsible person ⁹ in the recei	ving institution:
	Name:	Function:
	Phone number:	E-mail:
III.	COMMITMENT OF THE THREE PA	ARTIES
confi all th apply stud	irm that they approve the proposed ne arrangements agreed by all parti y all the principles of the Erasmus C	the sending institution and the receiving institution Learning Agreement and that they will comply wit es. Sending and receiving institutions undertake to Charter for Higher Education relating to mobility for nter-institutional agreement for institutions located
	receiving institution confirms that the with its course catalogue.	ne educational components listed in Table A are in
instit towa	tution for the successfully completed ards the student's degree as describ	gnise all the credits gained at the receiving deducational components and to count them ed in Table B. Any exceptions to this rule are g Agreement and agreed by all parties.
prob		Il communicate to the sending institution any posed mobility programme, responsible persons
1	The student	
5	Student's signature	Date:
Γ_		
	The sending institution	
F	Responsible person's signature	Date:
Γ-	The receiving institution	
	Responsible person's signature	Date:



Section to be completed DURING THE MOBILITY

CHANGES TO THE ORIGINAL LEARNING AGREEMENT

I. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME

Table C: Exceptional changes to study programme abroad or additional components in case of extension of stay abroad

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change ¹⁰	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component
	Total:				

The student, the sending and the receiving institutions confirm that they approve the proposed amendments to the mobility programme.

Approval by e-mail or signature of the student and of the sending and receiving institution responsible persons.

II. CHANGES IN THE RESPONSIBLE PERSON(S), if any:

New responsible person in the sending institution:				
Name:	Function:			
Phone number:	E-mail:			
New responsible person in the receiving institution:				
Name:	Function:			
Phone number:	E-mail:			



Section to be completed AFTER THE MOBILITY

RECOGNITION OUTCOMES

I. MINIMUM INFORMATION TO INCLUDE IN THE RECEIVING INSTITUTION'S TRANSCRIPT OF RECORDS

Start and end dates of the study period: from [day/month/year] till [day/month/year].

Table E: academic outcomes at receiving institution

Component code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Was the component successfully completed by the student? [Yes/No]	Number of ECTS credits	Receiving institution grade
			Total:	

[Signature of responsible person in receiving institution and date]

II. MINIMUM INFORMATION TO INCLUDE IN THE SENDING INSTITUTION'S TRANSCRIPT OF RECORDS

Start and end dates of the study period: from [day/month/year] till [day/month/year].

Table F: recognition outcomes at the sending institution

Component code (if any)	Title of recognised component (as indicated in the course catalogue) at the sending institution	Number of ECTS credits	Sending institution grade, if applicable
		Total:	

[Signature of responsible person in sending institution and date]



Annex 1: Guidelines

The purpose of the Learning Agreement is to provide a transparent and efficient preparation of the study period abroad and to ensure that the student will receive recognition in his/her degree for the educational components successfully completed abroad.

It is <u>recommended</u> to use this template. However, if higher education institutions already have an IT system in place to produce the Learning Agreement or the Transcript of Records, they can continue using it. What is important is that all the information requested in this template is provided, no matter in which format, provided that it respects certain requirements outlined in the sections below.

How to use the Learning Agreement:

Before the mobility, it is necessary to fill in page 1 with information on the student, the sending and the receiving institutions and the three parties have to agree on the section to be completed before the mobility (pages 2 and 3). On page 1, all the information mentioned will have to be encoded in the Mobility Tool. Institutions can decide to add more information (e.g. additional contact person in the coordinating institution of a consortium) or to request less in case some of the information is already provided in other documents internal to the institution. However, it should at least include the names of the two institutions, and names and contact details of the student and persons of contact in both the sending and receiving institutions.

The section to be completed **during the mobility** (page 4) should only be used if there are changes in the responsible persons or in case it is necessary to introduce changes to the original mobility programme. This section and the section before mobility (pages 1 to 4) should always be kept together in all communications.

After the mobility, the receiving institution should send a Transcript of Records to the student and the sending institution (page 5). Finally the sending institution should issue a Transcript of Records (page 5) to the student or record the results in a database accessible to the student.

PROPOSED MOBILITY PROGRAMME

The proposed mobility programme includes the indicative start and end months of the agreed study programme that the student will carry out abroad.

The Learning Agreement must include all the educational components to be carried out by the student at the receiving institution (in table A) and it must contain as well the group of educational components that will be replaced in his/her degree by the sending institution (in table B) upon successful completion of the study programme abroad. Additional rows can be added as needed to tables A and B. Additional columns can also be added, for example, to specify the study cycle-level of the educational component. The presentation of this document may also be adapted by the institutions according to their specific needs. However, in every case, the two tables A and B must be kept separated, i.e. they cannot be merged. The objective is to make clear that there needs to be no one to one correspondence between the courses followed abroad and the ones replaced at the sending institutions. The aim is rather that a group of learning outcomes achieved abroad replaces a group of learning outcomes at the sending institution, without having a one to one correspondence between particular modules or courses.

A normal academic year of full-time study is normally made up of educational components totalling 60 ECTS* credits. It is recommended that for mobility periods shorter than a full academic year, the educational components selected should equate to a roughly proportionate number of credits. In case the student follows additional educational components beyond those required for his/her degree programme, these additional credits must also be listed in the study programme outlined in table A.



When mobility windows are embedded in the curriculum, it will be enough to fill in table B with a single line as described below:

Component code (if any)	Component title (as indicated in the course catalogue) at the sending institution	Semester [autumn / spring] [or term]	Number of ECTS* credits
	Mobility window		Total: 30

Otherwise, the group of components will be included in Table B as follows:

Component code (if any)	Component title (as indicated in the course catalogue) at the sending institution	Semester [autumn / spring] [or term]	Number of ECTS* credits
	Course x		10
	Module y		10
	Laboratory work		10
			Total: 30

The sending institution must **fully recognise the number of ECTS* credits contained in table A** if there are no changes to the study programme abroad and the student successfully completes it. Any exception to this rule should be clearly stated in an annex of the Learning Agreement and agreed by all parties. Example of justification for non-recognition: the student has already accumulated the number of credits required for his/her degree and does not need some of the credits gained abroad.

Since the recognition will be granted to a group of components and it does not need to be based on a one to one correspondence between single educational components, the sending institution must foresee which provisions will apply if the student does not successfully complete some of the educational components from his study programme abroad. A web link towards these provisions should be provided in the Learning Agreement.

The student will commit to reach a certain **level of language competence** in the main language of instruction by the start of the study period. The level of the student will be assessed after his/her selection with the Erasmus+ online assessment tool when available (the results will be sent to the sending institution) or else by any other mean to be decided by the sending institution. A recommended level has been agreed between the sending and receiving institutions in the inter-institutional agreement. In case the student would not already have this level when he/she signs the Learning Agreement, he/she commits to reach it with the support to be provided by the sending or receiving institution (either with courses that can be funded by the organisational support grant or with the Erasmus+ online tutored courses).

All parties must **sign the document**; however, it is not compulsory to circulate papers with original signatures, scanned copies of signatures or digital signatures may be accepted, depending on the national legislation.

CHANGES TO THE ORIGINAL LEARNING AGREEMENT

^{*} In countries where the "ECTS" system it is not in place, in particular for institutions located in partner countries not participating in the Bologna process, "ECTS" needs to be replaced in all tables by the name of the equivalent system that is used and a weblink to an explanation to the system should be added.



The section to be completed during the mobility is needed only if changes have to be introduced into the original Learning Agreement. In that case, the section to be completed before the mobility should be kept unchanged and changes should be described in this section.

Changes to the mobility study programme should be exceptional, as the three parties have already agreed on a group of educational components that will be taken abroad, in the light of the course catalogue that the receiving institution has committed to publish well in advance of the mobility periods and to update regularly as ECHE holder. However, introducing changes might be unavoidable due to, for example, timetable conflicts.

Other reasons for a change can be the request for an extension of the duration of the mobility programme abroad. Such a request can be made by the student <u>at the</u> latest one month before the foreseen end date.

These changes to the mobility study programme should be agreed by all parties within four to seven weeks (after the start of each semester). Any party can request changes within the first two to five-week period after regular classes/educational components have started for a given semester. The exact deadline has to be decided by the institutions. The shorter the planned mobility period, the shorter should be the window for changes. All these changes have to be agreed by the three parties within a two-week period following the request. In case of changes due to an extension of the duration of the mobility period, changes should be made as timely as possible as well.

Changes to the study programme abroad should be listed in table C and, once they are agreed by all parties, the sending institution commits to fully recognise the number of ECTS credits as presented in table C. Any exception to this rule should be documented in an annex of the Learning Agreement and agreed by all parties. Only if the changes described in table C affect the group of educational components in the student's degree (table B) that will be replaced at the sending institution upon successful completion of the study programme abroad, a revised version should be inserted and labelled as "Table D: Revised group of educational components in the student's degree that will be replaced at sending institution". Additional rows and columns can be added as needed to tables C and D.

All parties must confirm that the proposed amendments to the Learning Agreement are approved. For this specific section, original or scanned signatures are not mandatory and an approval by email may be enough. The procedure has to be decided by the sending institution, depending on the national legislation.

RECOGNITION OUTCOMES

The receiving institution commits to provide the sending institution and the student with a **Transcript of Records** within a period stipulated in the inter-institutional agreement and <u>normally</u> not longer than five weeks after publication/proclamation of the student's results at the receiving institution.

The Transcript of Records from the receiving institution will contain at least the minimum information requested in this Learning Agreement template. Table E (or the representation that the institution makes of it) will include all the educational components agreed in table A and, if there were changes to the study programme abroad, in table C. In addition, grade distribution information should be included in the Transcript of Records or attached to it (a



web link where this information can be found is enough). The actual start and end dates of the study period will be included according to the following definitions:

- The **start date** of the study period is the first day the student has been present at the receiving institution, for example, for the first course, for a welcoming event organised by the host institution or for language and intercultural courses.
- The **end date** of the study period is the last day the student has been present at the receiving institution and not his actual date of departure. This is, for example, the end of exams period, courses or mandatory sitting period.

Following the receipt of the Transcript of Records from the receiving institution, the sending institution commits to provide to the student a Transcript of Records, without further requirements from the student, and <u>normally</u> within five weeks. The sending institution's Transcript of Records must include at least the information listed in table F (the recognition outcomes) and attach the receiving institution's Transcript of Record.

In case of mobility windows, table F may be completed as follows:

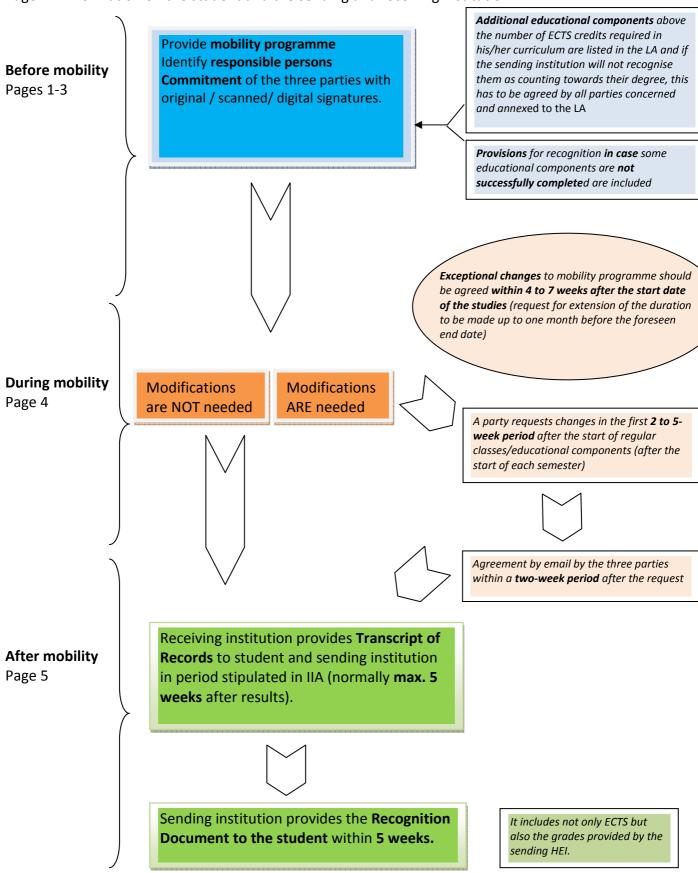
Component code (if any)	Title of recognised component (as indicated in the course catalogue) at the sending institution	Number of ECTS credits	Sending institution grade, if applicable	
	Mobility window	Total: 30		

Where applicable, the sending institution will translate the grades received by the student abroad, taking into account the grade distribution information from the receiving institution (see the methodology described in the ECTS Users' Guide). In addition, all the educational components will appear as well in the student's Diploma Supplement. The exact titles from the receiving institution will also be included in the Transcript of Records that is attached to the Diploma Supplement.



Steps to fill in the Learning Agreement for Studies

Page 1 – Information on the student and the sending and receiving institution





Annex 2: End notes

- ¹ **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.
- ² **Study cycle:** Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).
- ³ The <u>ISCED-F 2013 search tool</u> available at <u>http://ec.europa.eu/education/tools/isced-f_en.htm</u> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.
- ⁴ **Country code**: ISO 3166-2 country codes available at: https://www.iso.org/obp/ui/#search.
- ⁵ **Contact person**: a person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.
- ⁶ An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
- ⁷ For the Common European Framework of Reference for Languages (**CEFR**) see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
- ⁸ **Responsible person in the sending institution**: an academic who has the authority to approve the mobility programme of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programmes on behalf of the responsible academic body.
- ⁹ **Responsible person in the receiving institution**: an academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution.

¹⁰ Reasons for exceptional changes to study programme abroad:

Reasons for deleting a component	Reason for adding a component
A1) Previously selected educational component is not available at receiving institution	B1) Substituting a deleted component
A2) Component is in a different language than previously specified in the course catalogue	B2) Extending the mobility period
A3) Timetable conflict	B3) Other (please specify)
A4) Other (please specify)	



PROPUESTA DE RECONOCIMIENTO/CONVALIDACIÓN INTERNACIONAL

Rellene únicamente los recuadros en blanco. Pulse Ctrl+Z si necesita deshacer la última operación. Pág. 1														
DATOS PERSONALES DEL ALUMNO:						DATOS ACADÉMICOS DEL ALUMNO:								
Apellidos:					Facult	Facultad/Escuela en la UAH:								
Nombre:	NIF:			Titula	Titulación cursada: Código: Nombre:									
DATOS DEL INTERCAMBIO INTERNACIONAL:														
Programa	de intercambio (marque con	X):	Erasmu	S	Bilatera	al	Coordin	nador Intern	acional:					
Curso aca	adémico del intercambio:	20 -20)	Unive	rsidad ext	anjera:					País			
ASIGNATI	JRAS A CURSAR EN EL EX	TRANJERO	<u>):</u>					ASIGNATI	JRAS A	CONVALIDAR EN	N ALCALÁ:		·	
Código Nombre Asignatura			Cuatr. (1º-10º)	Créditos ECTS			Código		Nombre Asignatura		Tipo (*)	Créditos ECTS	Calificación A rellenar por el Coordinador	
Si necesit	l :a más espacio, use más filas		Total C	réditos:							Total (Créditos:		
Total Créditos Semestre 1º:						(*) Tipo: B=Básica TR=Troncal OB=Obligatoria OPT=Optativa LE=Libre Elección TRV=Transversal								
Total Créditos Semestre 2º:							Fecha de presentación de este Contrato:							
Firma del alumno: Firma del Coordinador:						DATOS DE CONVALIDACIÓN (a rellenar por el Coordinador): EL DIRECTOR / DECANO							R / DECANO	
						Curso académico de la convalidación: 20 -20								
							Fecha	a de Conval	idación/F	Reconocimiento:				
Fecha: Fecha:													Firm	a y sello
Envíe este formulario por email como fichero adjunto al Coordinador Internacion						cional de s	u Faculta	ad/Escuela	cada ve	z que sea modific	cado.			

IT-05 a y b-Anexo III-Transfer créd.



Grados de Biología y Biología Sanitaria

Normas y Procedimientos para la Transferencia de Créditos por estudios realizados en el Marco del Programa Sócrates/Erasmus

1.- Créditos ECTS.

Los créditos ECTS representan el volumen de trabajo que el estudiante debe realizar para superar cada unidad de curso. Un año académico tiene asignado 60 créditos y, por regla general, cada semestre equivale a 30 créditos. En aquellas Universidades cuyo curso comprende tres trimestres, cada trimestre equivale a 20 créditos. La utilización de créditos ECTS garantiza la organización de programas razonables en cuanto al volumen de trabajo a lo largo del periodo de estudios en Europa.

2.- Asignación de créditos ECTS.

Se asignan créditos ECTS a todas las unidades de curso impartidas, ya se trate de cursos obligatorios, optativos o trabajos prácticos, a condición de que estas unidades formen parte del programa de estudios oficial de la Facultad y que los trabajos del estudiante sean objeto de una evaluación.

Los créditos ECTS se asignan a los cursos, pero solo se conceden a los estudiantes que completan con éxito los cursos, superando el examen o cualquier otra forma de evaluación de la Universidad de destino.

Si la Universidad de destino no tiene implantado el sistema ECTS, el Decanato establecerá la equivalencia de créditos adecuada para cada caso, a propuesta del Coordinador Departamental de la Facultad del programa Sócrates/Erasmus.

3.- Funciones del Coordinador Departamental del programa Sócrates/ Erasmus.

El Coordinador Departamental del programa Sócrates/Erasmus es la persona encargada de poner en contacto a los estudiantes con el personal docente de la Facultad y de tramitar los aspectos prácticos y académicos inherentes a la aplicación del ECTS. Estas funciones incluyen:

- Guiar y aconsejar al estudiante en la elaboración de un programa de estudios (*Learning Agreement*) que responda, al mismo tiempo, a las exigencias académicas y al interés personal del estudiante. Este programa se elaborará mediante consultas del

catálogo informativo ECTS (también denominadas Guía Docente o *ECTS Package*) de las Facultades de origen y de destino.

- Facilitar a los estudiantes la información necesaria para cumplimentar los formularios de candidatura, contrato de estudios y certificación académica (*Transcript of Records*).
- Garantizar la comunicación entre los centros de origen y de destino, con el intercambio de los formularios de candidatura y de las copias firmadas, negociar los programas de estudios y preparar las certificaciones académicas de los estudiantes a su regreso.
- Velar por los estudiantes (tanto los de la propia Facultad que estudian en un centro de destino, como de los estudiantes europeos que eligen estudiar en la Facultad de Biología) mediante contactos regulares, para comprobar que evolucionan favorablemente durante el periodo de residencia en el extranjero.
- Elaborar las propuestas de equivalencias de créditos de los estudiantes con cada estudiante, antes de desplazarse al centro de destino. Estas propuestas serán elevadas al Decano de la Facultad, quien consultará con los docentes u otros miembros del Decanato, si así lo considerase oportuno. En caso de acuerdo, el Decano de la Facultad, el Coordinador Departamental y el estudiante, firmarán el Contrato de Estudios.
- Al regreso del periodo de estudios, el alumno entregará las Certificaciones Académicas obtenidas en el centro de destino y, tras consultar al estudiante, el Coordinador Departamental elevará las Certificaciones Académicas de los estudiantes al Decano de la Facultad para su firma y actualización de los expedientes académicos, en la Secretaría del Centro.

4.- Elaboración del Programa de Estudios.

Los estudiantes acogidos al Programa de Intercambio deben tener acceso a la totalidad de las asignaturas de la Facultad que utiliza el ECTS. Deben cursar asignaturas de curso regulares -no cursos expresamente concebidos para ellos- y se les debe ofrecer la posibilidad de satisfacer las exigencias que requiere el centro de acogida para la obtención de su programa de estudios.

Los ECTS garantizan la organización de programas razonables en cuanto al volumen de trabajo a lo largo del periodo de estudios, tanto para estudiantes del centro de origen que se desplazan a otra Universidad como para los estudiantes europeos que estudian en la Facultad de Biología.

5.- Bibliografía consultada y Documentos de referencia.

- Instrucciones para la elaboración de la Guía Docente de la Titulación de Biología: http://www.uca.es/ordenacion/convergencia/documentos/EEES032.pdf
- Sistema Europeo de Transferencia de Créditos. Guía del Usuario ECTS: http://www.see-educoop.net/education_in/pdf/ects-users-guide-oth-esp-t02.pdf

6. Reconocimiento de Estudios.

La tabla de equivalencias de las calificaciones por países (orientativa), obtenidas durante un intercambio SÓCRATES es la siguiente:

TABLA DE EQUIVALENCIAS DE CALIFICACIONES										
Country	Fail	Pass	Satisfactory	Good	Very Good	Excellent				
ECTS GRADE	FX/F	E/D+/D/D-	C+C/C-	B+/B/B-	A/A-	A +				
Germany	5,6	4-, 4,4+	3-, 3, 3+	2-, 2,2+	1-	1				
Austria	5	4	3/4	3	2	(70%>)1				
Belgium	0-9	10	11-13	14-16	17-18	19-20				
Denmark	0-5	6	7	8-9	10-11	12-13				
Spain	Suspenso 0.0 – 4.9	Aprobado 5.0	Aprobado 5.0 – 6.9	Notable 7.0 – 8.9	Sobresaliente 9.0 - 10	M. Honor 10 Especial				
Finland		1	1 1/2~	2	2 1/2	3				
France	8-9 Échec (E)	10-11 Passable (P)	12-13 Assez-bien (AB)	14-15 Bien (B)	16-17	18-20 Très bien (TB)				
Greece	1-4	5-6	6-7	7-8	8-9	9-10				
Holland	1-5	6	6 1/2-7	7 1/2-8	8 1/2	9-10				
Ireland	Fail	Pass	3^{rd}	$2^{nd}/\operatorname{II}$	$2^{nd}/I$	1				
Italy	17 and less	24/18	25,26	27,28,29	30	30 Lode				
Portugal	1-9	10-11	12-13	14-15	16-17	18-20				
U. K.	Fail	Third Pass	Lower 2 nd	Upper 2 nd	Upper 2 nd	1				
Sweden	U*	G*	G+*	VG*	VG+*	VG++*				
Switzerland	4<	4	4 1/2	5	5 1/2	6				
Iceland	0-3.9	4	4-5,9	6-7.2	7.3-8.9	9-10				

^{*} U = Underkant (Fail)- G = Godkand (Pass) - VG= V. II Godklnd (Pass with distinction). Based on the ECTS conversion table (1993).

Tomado de: http://biologia.usal.es/NORMATIVA/Socrabio2.htm